

සියලුම අයිතිවාසිකම් / All Right Reserved / முழுப் பதிப்புரிமைகள் பற்றி  <div style="display: inline-block; text-align: center;"> <b>ශ්‍රී ලංකා සංවර්ධන පරිපාලන ආයතනය</b>  <b>இலங்கை அபிவிருத்தி நிர்வாக நிறுவனம்</b>  <b>SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION</b> </div> 		
<b>Efficiency bar examination for officers in Grade I of Class III of Sri Lanka Information and Communication Technology Service.</b>		
<b>Time - 03hours</b>	<b>Establishments Code and Administration (01)</b>	විனෝද රත්න Index No / අංකය :

**Answer only (05) Questions.**

01. Answer the short questions given below according to the provisions on the Recruitment for the Government Service as described in the Chapter II in the Establishments Code amended by the Government Administration Circular No.15/90. ( 20 Marks )
  - (i) What are the pre-conditions for recruitment?
  - (ii) What are the vacancies which should not be publicized? ( Or advertised )
  - (iii) What is the Population Ratio basis which should be taken into consideration for recruitment?
  - (iv) Explain what is meant by the term 'Structured Interview'?
  
02. (i) Explain the composition of a Transfer Board and its responsibilities. ( 10 Marks )
   
(ii) Describe the procedure to be followed by a Departmental Head according to the Chapter III of the Establishments Code regarding the Annual Transfers. ( 10 Marks )
  
03. Write Short Notes on the Topics given below with relevance to the provisions on General Conduct described in the Chapter XLVII. ( 20 Marks )
  - (i) Consumption of Liquor and Harmful Drugs.
  - (ii) Political Freedom entitlement of Government Servants.
  - (iii) Use of State Funds for personal expenses.
  - (iv) Clause No.08 of the Chapter XLVII of the Establishment Code.

04. As described in the Chapter - XLVIII the possible offences that can be committed by the Government Servants, according to the indications in the 'Chapter' as shown in the Schedules No.10 and No.11.

Schedule. No. 10 - Ten Offences

Schedule .No. 11- Five Offences. ( 20 marks )

05. What are the Minor Penalties and Severe Penalties that may be enforced on an Accused Officer found guilty by a Regular Disciplinary Inquiry. ( 20 marks )

06. (i) What are the factors that have to be considered in justifying the most suitable location of an 'Office'? (10 Marks )

(ii) Explain how the internal environment of an Office may affect the Officers who serve in such a location. ( 10 Marks )

07. Describe the Officers delegated power by the Public Service Commission and the kinds of teams appointed by such power delegated Officers. ( 20 Marks )

08. Describe the composition of the Public Service Commission, Term of Service and its specific service. ( 20 Marks )

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